



**Minutes of Kemerton Parish Council Meeting held on
on Monday 6th July 2026 at 7.00pm at the Victoria Hall**

Those Present: Cllr Lisa Croft (Chairman)
Cllr Clive Carver (Vice Chairman)
Cllr Adrian Darby OBE
Cllr Emma Edwards
Cllr Christina Kulukundis
Cllr David Bulley

Parish Clerk Carol Chambers
Parishioners None

1. Appointment/ Election of Chairman.

Cllr Croft took the Chair. At the meeting held on 11th May 2026 it was noted that Cllr Croft would step down as Chair for 2026/2027 as soon as a new Chair had been elected. It was agreed that Cllr Alexander be nominated in his absence to be Chair for 2026/2027. Cllr Croft would approach Cllr Alexander to confirm acceptance of the nomination.

2. Apologies for Absence.

Apologies for absence were received from Cllr Oliver Alexander

3. Declaration of Interests

None

4. Minutes of the Previous Meeting

It was moved, seconded and **RESOLVED** that the minutes of the meeting held on 11th May 2026 be adopted as a true record

5. FINACIAL REPORT - *Original papers were available at the meeting*

a) Receipts May 2026

19/05/2026	BGC	WORCESTERSHIRE CC Lengthsman	208.01
14/05/2026	BGC	ROOFTOP HOUSING	503.93
		Total	<u>711.94</u>

Payments May 2026 to note the following payments approved between meetings.

26/05/2026	SO	DAVID GRAY	243.00
26/05/2026	SO	MRS CAROL CHAMBER	344.76
19/05/2026	PAY	SERVICE CHARGES	4.25
15/05/2026	FPO	MRS CAROL CHAMBER	59.89
15/05/2026	FPO	ZURICH TOWN & PARI	782.28
05/05/2026	FPO	RUTH MULLETT	200.00
05/05/2026	FPO	WORCESTERSHIRE CALC	323.36
		Total	<u>1957.54</u>

Receipts June 2026

23/06/2026	BGC	WORCESTERSHIRE CC	208.00
Total			<u>208.00</u>

Payments June 2026 to note the following payments approved between meetings.

24/06/2026	SO	DAVID GRAY	243.00
24/06/2026	SO	MRS CAROL CHAMBER	346.16
19/06/2026	PAY	SERVICE CHARGES	4.25
04/06/2026	FPO	THE VICTORIA HALL	50.00
Total			<u>643.41</u>

b)

Bank Reconciliation May 2026			
Balance B/f	6290.16		
Receipts	711.94		
Payment		1957.54	
Balance as per Bank Statement 31st May 2026			<u>5044.56</u>
Bank Reconciliation June 2026			
Balance B/f	5044.56		
Receipts	208.00		
Payment		643.41	
Balance as per Bank Statement 30th June 2026			<u>4609.15</u>

Savings Account Reconciliation

Balance b/f	11,678.43
Receipts	4.65
Balance as per bank statement as at 30th June 2026	<u>11,683.08</u>

c) Budget Review as at 30th June 2026

	Budget	Actual to Date
Receipts	16,301.00	8,544.10
Payments	16,301.00	7,206.03

Financial Report was Noted and Approved

6. CLERKS UPDATE to Members on the following issues

Annual Governance and Accountability Return (AGAR) 2025/2026. The Clerk reminded Members that at the meeting held on 11th May 2026, it was moved, seconded and **RESOLVED** that the Council submit the Certificate of Exemption (page 3) to the external auditor, PKF Littlejohn LLP. She confirmed that PKF Littlejohn LLP had confirmed the notification of exempt status for 2025/2026 and logged the notification of exempt status for the year ended 31 March 2026. By notifying PKF Littlejohn LLP that Kemerton Parish Council had claimed exemption there would be no review and consequently no auditor certificate and report, or any other closure documentation would be issued by them for this reporting year.

Phone Box Repainting: It was moved, seconded and **RESOLVED** that the quotes from 'Property Ready' be approved as the contractor to repaint the phone box.

Grass Cutting & Maintenance Contract The Clerk reported that she had not received the signed Agreement of Terms and Conditions for 2026/2027 the Clerk emailed a reminder. Cllr Kulukundis would contact Richard Jones to remind him to return the signed copy.

Clear Brooks and Waterways and Footpaths the Clerk reported that at the meeting on 18th June 2026 with the Lengthsman and Cllr Bulley several issues were addressed. Following a complaint about a footpath she reported that it was difficult for the Lengthsman and the Clerk to identify the location. Other issues discussed were the blocked Overbury drainage ditch on Castle Hill Lane and the drainage ditch outside the Catholic Church which was blocked. Following discussion it was moved, seconded and **RESOLVED** that Cllr Bulley would gather What3Words location of the blocked ditches and forward to the Clerk

Asbestos Fly Tipping It was reported that the pile of asbestos on the road out of Kemerton leading to Kinsham had been removed.

Village Hall Defibrillator The Clerk had circulated with the agenda a letter from Mr Ryder-Smith Chair of Kemerton Village Hall Committee. The letter explained that the Village Hall Committee were currently paying for and maintaining the defibrillator on the exterior wall. The letter also listed the cost of replacement pads in the region of £60 and new batteries at c. £300 and that the financial responsibility was no longer sustainable by the Hall directly. Whilst considering the amount of grant to award the village hall, the Council had to take into account the Councils commitment to the Public Works Loan Board. This loan was the council's commitment to support the refurbishment of the Village Hall, to reduce the burden to parishioners and avoid an increase in precept, the loan was taken out on a 20 year contract which would be paid in full in 2041. Therefore, it was moved, seconded and **RESOLVED** that in view to the Village Hall cost of maintaining the defibrillator, it was agreed that the Council would grant £210.00 per year which would, in part, cover the cost of maintaining the Defibrillator.

Kemerton Parish Council Representative.

It was also **RESOLVED** that Councillor Emma Edwards would sit on the Village Hall board for 2026/2027 as Kemerton Parish Councils representative. It is understood that this role is for representation only and would not incur any additional activities.

There being no further business the meeting closed at 8.15pm.

Chairman of the Meeting

Cllr Lisa Croft